

NO : CBSE/330724/SS-90678-2324/2023-24/

Dated: 11/06/2023

**The Manager,**  
**MAHNAR ST JOSEPHS SCHOOL MANHAR VAISHALI BIHAR**  
**MAHNAR ST JOSEPHS SCHOOL, AT & PO- MANHAR,**  
**BIHAR, VAISHALI, 844506**  
**(M: 06229-235160)**

**SUBJECT: - UPGRADATION TO SENIOR SECONDARY LEVEL - REGARDING.**

**Ref : Application No.: - SS-90678-2324 DATED: 19/12/2022**

Sir/Madam,

This is with reference to school application on the subject cited above. I am directed to convey the approval of the Board for Affiliation i.e Upgradation to Senior Secondary Level as per details given below :

<b>Affiliation No used as User ID for both OASIS and LOC/Registration System</b>	<b>330724</b>
<b>School No</b>	<b>65721</b>
<b>Affiliated for</b>	<b>Senior Secondary School Examination Class 1 to 12</b>
<b>Category</b>	<b>Upgradation of Affiliation</b>
<b>Period of affiliation</b>	<b>01.04.2023 to 31.03.2028</b>
<b>Year and Month From which admission can be taken in Class-IX/XI</b>	<b>1 April,2023</b>
<b>Year and Month in which first batch of Class-X/XII will appear in board examinations</b>	<b>1 April,2025</b>

<b>Sl. No.</b>	<b>The school is directed to ensure that :</b>
1	The total number of sections of the school shall be restricted to 25, of which not more than 1/3rd sections shall be used for senior secondary classes and further increase of sections shall be subject to specific approval of the Board on the basis of the request of the school as per affiliation bye law subject to availability of class rooms of greater than 500 ft dimension.
2	The school has submitted land certificate with incomplete details, as name of the lessor/owner of the land is not mentioned in the certificate. Further, submitted certificate is not as per the format. Thus, the school is required to obtain the land certificate with complete details as per appendix – X as prescribed in circular no. 12/2022 within 03 months and submit the compliance
3	The school has constructed a ramp to access the upper floors, but it is very steep and does not seem to be navigable by a wheelchair-bound student/staff. Therefore, the school is directed to re-construct the same or install lift to access upper all the floor with the provision laid in RPWD Act and board's guidelines ( <a href="https://saras.cbse.gov.in/SARAS/Circulars/Circular05_2023.pdf">https://saras.cbse.gov.in/SARAS/Circulars/Circular05_2023.pdf</a> ) within 03 months and submit the compliance
4	The school has converted regular cubicles into CWSN toilets, which is small, narrow and there is no space for a wheelchair/walker to navigate. The school is required to construct the separate toilets for CWSN, boys and girls on every floor with proper

**Manager**  
**Mahnar St. Joseph's School**  
**Mahnar (Vaishali) Bihar**

**Principal**  
**Mahnar St. Joseph's School**  
**Mahnar (Vaishali) Bihar**

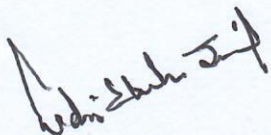
	permanent signage(on the cubicle indicating the floor number) as per norms of RPwD Act and Board's guidelines and submit compliance within 3 months on SARAS
5	The school shall conduct training of its teachers with CoE Patna within 3 months and submit the compliance


Compliance of the above mentioned points shall be submitted within 03 months on the SARAS Portal. Failure to comply within the prescribed time shall invite financial penalty @ Rs. 50,000/- every month until compliance is submitted and shall debar the school from filling the registration and LOC of students class IX to class XII , as the case may be.

The approval of the Board as mentioned above, is subject to the following conditions:-

1. The school shall be responsible for its genuineness of the documents/ data/ information uploaded by the school. In case of any discrepancies, action will be initiated against the school as per Affiliation Bye -Laws-2018.
2. The school shall follow the RTE Act, 2009 and instructions issued thereon by the CBSE/Respective State /UT Govt. from time to time. The school will also abide by the conditions prescribed, if any, by the State Government concerned.
3. The School shall apply online for extension of affiliation along with the requisite fee and other documents as per Rule 10.3 of Affiliation Bye Laws.
4. The school shall go through the provision of Affiliation and Examination Bye Laws and subsequent amendment therein as well as circulars and guidelines /instructions issued by the Board time to time and keep a copy thereof for reference purpose and is also advised to regularly visit CBSE websites i.e., <http://cbseacademic.nic.in/> & <http://cbse.nic.in/> for updates.
5. The school shall renew mandatory certificates from time to time.
6. The school shall be solely responsible for any legal consequences arising out of the use of school name/logo/society/trust or any other identity /activity related to running of school affiliated to CBSE. All legal expenses incurred by the Board, if any, arising out of these circumstances, shall be borne by the school.
7. Concerned Regional Office is requested to create new email id of school as per direction issued by controller of examination. This E Mail ID is used for communication with CBSE only.
8. The school shall not remove the documents and videography links in the mandatory disclosure section of its website.
9. The school shall follow the SOPs of the Board for its Laboratories, Library and sports facilities issued by the Board vide circular no 11 dated 04.10.2022.

**DEPUTY SECRETARY/JOINT SECRETARY (AFF.)**

  
**Manager**  
 Mahnar St. Joseph's School  
 Mahnar (Vaishali) Bihar

  
**Principal**  
 Mahnar St. Joseph's School  
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